Unit Admin Folder

Mr. Adams

R. J. Gallagher

HOUSE SELECT COMMITTEE
ON ASSASSINATIONS

11/18/78

1 - Mr. Held
1 - Mr. Adams
1 - Mr. Bassett
1 - Mr. Mintz
1 - Mr. Leavitt
1 - Mr. Long
1 - Mr. Gallagher
1 - Mr. Ingram
1 - Mr. Revell

PURPOSE:

To set forth the proposed staffing of a new unit in the General Investigative Division to handle the anticipated requests from the House Select Committee on Assassinations.

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 2/8/81 BY SP8B70/SP8B70

DETAILS:

Memorandum J. G. Deegan to me dated 11/10/78 recommended that a new unit be set up comprising of a Unit Chief, 3 Agent Supervisors, and 5 Reviewer Analysts for the expeditious handling of requests from the captioned committee. Public statements by the Committee have indicated that it will have in excess of five staffers and it could last as long as two years.

The memorandum recommended that the initial manpower would be supplied by the General Investigative and Intelligence Divisions as regards Agent personnel. The new unit will be staffed by Leon S. Burton, who has some knowledge of the Kennedy assassination; by Hal Kelterhall, who has knowledge of the King assassination; by J. Ahlbizer, who has knowledge of the King security investigation; and by a Supervisor from the Intelligence Division who has knowledge of the Oswald case. The fifth Supervisor will come from within the General Investigative Division. (Designate later)

A canvass is being made at the present time to secure two stenographers and five clerks from within the division to staff this unit.

The original proposal was for 5 Reviewer Analysts to be assigned to this unit. It is proposed that five college graduates who have a capability for research work and may be waiting to go into Agents Training Class be assigned to this unit to serve as Research Assistants. It is desired that we will be able to keep these individuals for a period of 2 year or more.

T62-117290-16

Memorandum to Mr. Adams
Re: HOUSE SELECT COMMITTEE ON ASSASSINATIONS

To head up this unit and serve as Unit Chief, I would like to have John C. Lawn. [redacted] Deputy Assistant Director J. W. O'Rourke of the Planning and Inspection Division and he is agreeable.

I would like to request that the assignment of Agent personnel to this unit in no way bar them from advancing under the Career Development Program. As pointed out above, this Committee will probably be in existence for two years and I don't want any of the people assigned held up from advancing. It is important, however, that we immediately form the group and get it working before we begin receiving requests from the House Committee and also probably from the Senate Committee regarding the assassinations of former President Kennedy and Martin Luther King.

RECOMMENDATIONS:

1. That SA John C. Lawn be designated as Unit Chief for this new unit which will be under the control of Section Chief Joseph Deegan.

2. That the Finance and Personnel Division assign five college graduates with a capability of research work as Research Assistants; that they be continued in their present positions and detailed to this new position pending a definition of their duties and final position classification action.

1 - Mr. Tolson
1 - Mr. [illegible]
1 - Mr. Fitts
1 - Mr. [illegible]
1 - Mr. Callahan
1 - Mr. [illegible]
1 - Mr. Leavitt

Memorandum to Mr. Adams from R. J. Gallagher
Re: HOUSE SELECT COMMITTEE
ON ASSASSINATIONS

INTELLIGENCE DIVISION ADDENDUM - TWL:lnl 11/17/76

This memorandum indicates that the Intelligence Division is being requested to furnish a supervisor who has knowledge of the Oswald case to assist in staffing the previously mentioned new unit in Division Six. There is no supervisor in the Intelligence Division who can be described as knowledgeable of the Oswald case. Matters relating to Oswald as received have been handled by supervisors in our Special Cases Unit on an individual basis. None of them is an expert in this matter since there have not been within the past two to three years any appreciable inquiries concerning the Oswald case. I had agreed to furnish a supervisor for this new unit, one who had background in the King case. However, I have been advised that this supervisor is now being transferred to another Headquarters' Division.

The Intelligence Division is also undertaking the responsibility for investigation of the Communist Party (CP) and it is my understanding that these activities will be given to the Division with one supervisor. I am of the opinion that one supervisor will not be sufficient to handle CP matters as we [illegible] it. I [illegible] have one [illegible] from the [illegible] manpower in the Intelligence Division to furnish to Division Six.

62-117290-16